
MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 11, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz - Virtual
Division 1 Councillor Jim Range – Virtual
Division 2 Councillor Gordon Spencer – Joined at 9:35 a.m.
Division 4 Councillor Ken Hergott
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 3 Councillor Rob Blais

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
1:00 p.m. Paige Hundt, Municipal Planner
3:00 p.m. Jordan Star

CALL TO ORDER: Councillor Victor Hamm called the March 11, 2024 meeting to order at 9:05 a.m.

AGENDA

0199 – 24 KRYWCHUK That the March 11, 2024 Agenda be accepted for reference as presented.

CARRIED

MINUTES

0200 – 24 HERGOTT That the February 27, 2024 Regular Meeting Minutes be accepted as revised.

CARRIED

Welcomed Kerry Robertson, Municipal Foreman to the March 11, 2024 Council Meeting at 9:10 a.m.

RANGE ROAD 3215

0201 – 24 RITZ That the Rural Municipality of Mervin No. 499 request Administration to send correspondence to the property owner of NE 30-53-21 W3 for Range Road 3215 that a discussion if required will occur at a future date.

CARRIED

CRUSHING TENDER

0202 – 24 SPENCER That the Rural Municipality of Mervin No. 499 requests Administration to complete a Request for Tender to crushing of 25,000 cubic yards of 1" material at the Christal Pit, with a closing date of April 19, 2024.

CARRIED

CLEANFARMS GRAIN BAG COLLECTION PROGRAM

0203 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 supports the Recycling AG Plastics – Grain Bag Collection Program for 2024; furthermore, that when Administration invoices, to reduce the amount payable by the remaining cost of the Rolling Machine.

Initial: 
Deputy Reeve

Initial: 
Administrator

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CARRIED

TOWNSHIP ROAD 524 – SPEED LIMIT BYLAW

0204 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 request Administration to complete a bylaw for Township Road 524 – Speed Limit Bylaw for presentation at the March 26, 2024 Regular Council Meeting.

CARRIED

SPRING ROAD RESTRICTIONS

0205 – 24 SPENCER That the Rural Municipality of Mervin No. 499 opts out of the Spring Road Restriction Orders for 2024, as issued by the Minister of Highways.

CARRIED

Thanked Municipal Foreman Kerry Robertson for attending the March 11, 2024 Council Meeting at 10:37 a.m.

MUNICIPAL FOREMAN REPORT

0206 – 24 RANGE That the Rural Municipality of Mervin No. 499 accepts the Municipal Foreman and Maintenance Supervisor’s written and verbal report as presented at the March 11, 2024 Council Meeting.

CARRIED

RECESS

0207 – 24 HAMM That the Rural Municipality of Mervin No. 499 recess the March 11, 2024 Council meeting for ten (10) minutes at 10:39 a.m.

CARRIED

RECONVENE THE MARCH 11, 2024 COUNCIL MEETING

0208 – 24 HAMM That the Rural Municipality of Mervin No. 499 reconvenes the March 11, 2024 Council meeting at 10:49 a.m.

CARRIED

TAX TITLE PROPERTY – LIVELONG AND SPRUCE LAKE PROPERTIES

0209 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 requests Administration to advertise the Tax Title Property for Livelong and Spruce Lake for sale by tender at the March 11, 2024 Regular Council Meeting.

CARRIED

FEBRUARY 2024 DAILY WATER LOGS

0210– 24 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the February 2024 Daily Water Logs for Evergreen Acres, Livelong, and Spruce Lake Water Treatment Plants as submitted at the March 11, 2024.

CARRIED

KOPPS KOVE, TURTLE LAKE 2024 SWIMMING LESSONS

0211– 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges that Kopps Kove, Turtle Lake will be offering Swimming Lessons from July 22-26, 2024 with Sadie Taves instructing, and August 5-9, 2024 with Bodicia Laviolette instruction; furthermore, that this is on the condition that each instructor provides proof of certification to the Municipality prior to the start of swimming lessons.

Initial: 
Deputy Reeve

Initial: 
Administrator

CARRIED

TURTLEFORD CREDIT UNION – LINE OF CREDIT

0212– 24 HERGOTT That the Rural Municipality of Mervin No. 499 authorizes the following”

BE IT RESOLVED:

1. THAT the Company do borrow from Turtleford Credit Union Limited (hereinafter called the “Credit Union) the sum of One million 00/100 Dollars, with interest at the rate of P+(0.50) percentum per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the credit union the following:
 - a. Revolving Line of Credit Agreement
 - b. Specific Security Agreement
 - c. General Security Agreement

Containing such terms and conditions as the credit union may require.

2. THAT Shiloh Bronken, as Chief Administrative Officer and Gerry Ritz, as Reeve be and they are hereby authorized to sign and execute the said documents and affix the seal of the Company thereto on behalf of the company.

CARRIED

GENERAL CHEQUING ACCOUNT – RESERVES

0213 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 request Administration to establish an interest bearing general chequing account for the municipal reserves beginning January 2024.

CARRIED

LIVELONG RESERVE FUNDS

0214 – 24 RANGE That the Rural Municipality of Mervin No. 499 requests Administration transfer \$4,717.00 from the General Livelong Reserve Fund to the Livelong Playground Reserve Fund to capture outstanding amounts from 2015-2023 intended for LADRA purposes.

CARRIED

VANTAGE CHARTERED PROFESSIONAL ACCOUNTANTS – ENQUIRY LETTER FOR 2023

0215 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests Administration to sign and forward the Enquiry Letter for the 2023 Financial Statement dated March 6, 2024 from Vantage Chartered Professional Accountants.

CARRIED

VANTAGE CHARTERED PROFESSIONAL ACCOUNTANTS – 2023 FINANCIAL STATEMENT REPORTING OPTION

0216 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges that for the 2023 Financial Statement Vantage Chartered Professional Accountants will provide a Qualified Financial Statement with North Saskatchewan River Municipal Health Holdings and any other government partnerships that have the 2023 Year Audited and available for consolidation.

CARRIED

Initial: 
Deputy Reeve

Initial: 
Administrator

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FINANCIAL STATEMENT FOR 2024

0217 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to engage with all government partnerships listed in the Rural Municipality of Mervin No. 499 Financial Statement, to advise of intention to consolidate financial statements for 2024 and going forward.

CARRIED

HAMLET BUDGETS

0218 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Hamlet Budgets for 2024 as submitted by the respective Hamlet Boards; furthermore, that Administration updates all databases where this information is required.

CARRIED

HAMLET POLICIES

0219 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receives and acknowledges the Pown Beach Hamlet policies as submitted by the Hamlet Board at the March 11, 2024 Council Meeting.

CARRIED

HAMLET MINUTES

0220 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Board Meeting Minutes as submitted by the Hamlet Boards of Crystal Bay Sunset and Pown Beach at the March 11, 2024 Council Meeting.

CARRIED

MAIL-IN BALLOT SYSTEM

0221 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests Administration to review the feasibility and viability of a mail-in ballot system; furthermore, that the information be presented at the March 26, 2024 Regular Scheduled Council Meeting for further discussion.

CARRIED

RECESS FOR LUNCH

0222 – 24 HAMM That the Rural Municipality of Mervin No. 499 recess the March 11, 2024 Council meeting for thirty (30) minutes for lunch at 12:00 p.m.

CARRIED

RECONVENE THE MARCH 11, 2024 COUNCIL MEETING

0223 – 24 HAMM That the Rural Municipality of Mervin No. 499 reconvenes the February 27, 2024 Council meeting at 12:30 p.m.

CARRIED

Welcomed Paige Hundt, Municipal Planner to the March 11, 2024 Council Meeting at 1:00 p.m.

PUBLIC HEARING AT THE MARCH 11, 2024 COUNCIL MEETING

0224 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 convenes the Public Hearing at 1:00 p.m. at the March 11, 2024 Council Meeting.

CARRIED

Initial: 
Deputy Reeve

Initial: 
Administrator

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Welcomed Ben Clipperton, Northbound Planning to the March 11, 2024 Council Meeting at 1:30 p.m.

CLOSE PUBLIC HEARING AT THE MARCH 11, 2024 COUNCIL MEETING

0225 – 24 SPENCER That the Public Hearing at the March 11, 2024 Council Meeting concludes at 1:50 p.m.

CARRIED

DISCRETIONARY USE PERMIT #240006-012 - LOT 12, BLOCK 2, PLAN 79B17420 EVBS

0226 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 TABLES Discretionary Use Permit #240006-012 for Lot 12, Block 2, Plan 79B17420 EVBS – RV to the March 26, 2024 Regular Scheduled Council Meeting.

CARRIED

APPROVAL OF DISCRETIONARY USE PERMIT #240005-053 – Lot 15, Block 4, Plan 87B10655 HSBY

0227 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 subject to the condition of submission of a Moving Plan including maintaining the flora and fauna, approves the Discretionary Use Permit #240005-053 for Lot 15, Block 4, Plan 87B10655 HSBY – Move in Building, Principal Use.

CARRIED

APPROVAL OF DISCRETIONARY USE PERMIT #230074-039 – Lot 5, Block 9, Plan 101936695 POWM

0228 – 24 RANGE That the Rural Municipality of Mervin No. 499 approve a Recreational Vehicle as a temporary principal use on Lot 5, Block 9, Plan 101936695 in the Hamlet of Powm Beach.

CARRIED

BYLAW 2024-11 TO AMEND BYLAW 94-4 KNOWN AS THE ZONING BYLAW – SECOND READING

0229 – 24 RITZ That the Rural Municipality of Mervin No. 499 completes the second reading of Bylaw 2024-11 to Amend Bylaw 94-4 known as the Zoning Bylaw at the March 11, 2024 Council Meeting.

CARRIED

BYLAW 2024-11 TO AMEND BYLAW 94-4 KNOWN AS THE ZONING BYLAW – THIRD READING AND ADOPTION

0230 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 completes the third reading and adoption of Bylaw 2024-11 to Amend Bylaw 94-4 known as the Zoning Bylaw at the March 11, 2024 Council Meeting.

CARRIED

REQUEST FOR PROPOSAL FOR OFFICIAL COMMUNITY PLAN AND ZONING BYLAW

0231 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 requests Administration to advertise the Request for Proposal – Official Community Plan and Zoning Bylaw with a closing date of April 5, 2024 at 4:00 p.m.


CARRIED


Thanked Paige Hundt, Municipal Planner for attending the March 11, 2024 Council Meeting at 2:20 p.m.

FEBRUARY 2024 DEVELOPMENT REPORT – MUNICIPAL PLANNER

0232 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges and receives the February 2024 Development Report as presented by Paige Hundt, Municipal Planner at the March 11, 2024 Council Meeting.

CARRIED

Initial: 
Deputy Reeve

Initial: 
Administrator

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Welcomed Community Safety Officer Jordan Starr to the March 11, 2024 Council Meeting at 2:45 p.m.

DIRECTOR OF PROTECTIVE SERVICES RESIGNATION

0233 – 24 RITZ That the Rural Municipality of Mervin No. 499 accepts with regret the resignation of Larry Baker as Director of Protective Services effective February 15, 2024.

CARRIED

STAT REPORT AS OF FEBRUARY 29, 2024

0234 – 24 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges Stat Report as of February 29, 2024 presented by Jordan Starr, Community Safety Officer at the March 11, 2024 Council Meeting.

CARRIED

SASKATCHEWAN ANNUAL CSO CONFERENCE

0235 – 24 RANGE That the Rural Municipality of Mervin No. 499 approves Community Safety Officer and Chief of Police to attend the Saskatchewan Annual CSO Conference on May 2nd, 2024 at the Saskatoon Inn and Conference Centre with an estimated cost of \$1,131.00.

CARRIED

CORRESPONDENCE

0236 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the correspondence as presented by Administration at the March 11, 2024 Council Meeting.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF FEBRUARY 29, 2024

0237 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges and receives the Statement of Financial Activities as presented by Administration at the March 11, 2024 Council Meeting.

CARRIED

BANK RECONCILIATION(S) AS OF FEBRUARY 29, 2024

0238 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges and receives the Bank Reconciliation(s) as of February 29, 2024 as presented by Administration at the March 11, 2024 Council Meeting.

CARRIED

BUDGET CONTROL AS OF FEBRUARY 29, 2024

0239 – 24 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges and receives the Budget Control as of February 29, 2024 as presented by Administration at the March 11, 2024 Council Meeting.


CARRIED

ACCOUNTS FOR PAYMENT

0240 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 approves the Accounts for Payment on March 11, 2024 being cheques #25644 to #25689 (\$92,802.37) and 1014-Man to 1023-Man (\$118,542.67) and Payroll (\$62,294.82) totaling \$273,639.86, as presented.

CARRIED

Initial: 
Deputy Reeve

Initial: 
Administrator

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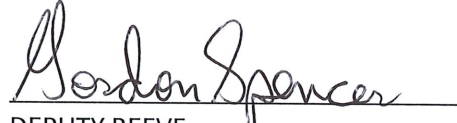
ADJOURNMENT

0241 – 24 RANGE

That the March 11, 2024 Council Meeting be adjourned at 3:15 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


DEPUTY REEVE

Initial: 
Deputy Reeve
Initial: 
Administrator